

CAÑON CITY AREA METROPOLITAN RECREATION AND PARK DISTRICT JOB DESCRIPTION

Title: Parks Worker II

Supervisor: Park Supervisor

FLSA Status: Non-Exempt

January 2023

Purpose or Goal of the Position

Under the supervision of the Parks Supervisor performs a variety of general maintenance tasks and light-duty maintenance tasks of the District facilities, building, grounds, and landscaping.

Prerequisites

1. High school diploma or equivalent.
2. Demonstrate equipment operations and mechanical skills for custodial and maintenance task.
3. Any combination of education and experience that provides knowledge, skills, and abilities for turf maintenance, building maintenance and small equipment.
4. Self-motivated, eager to learn, wanting to increase one's own knowledge.
5. Must possess a valid driver's license.

Language Ability, Interpersonal Skills, and Communication

1. Ability to understand, explain, demonstrate, and clarify to others, established protocol, policies, procedures, and standards.
2. Ability to follow specific instructions and respond to simple requests from others.
3. Ability to communicate effectively with other District personnel.
4. Ability to maintain a positive working relationship with co-workers and supervisors.
5. Must be able to read and understand instructions and warning labels for equipment, herbicides, and fertilizer products.
6. Ability to coordinate eyes, hands, feet, and limbs in performing semi-skilled and skilled movements such as operating a variety of equipment.
7. Ability to use functional reasoning and apply rational judgment in performing diversified work activities.

Physical Requirements

While performing the duties of this job, the employee will be required to stand, walk, and reach with hands or arms and climb/balance. The employee is occasionally required to sit, bend, kneel, stoop, crouch, or crawl. Must be able to lift up to 50 lbs. and perform physical labor in tiring, uncomfortable conditions. Requires normal range of hearing and vision.

Work Environment

Work is often physical, strenuous, and performed in all types of weather conditions. Employee may be exposed to noise, dust, fumes, airborne-particles, toxic or caustic chemicals and hazards inherent to working in varying environments. The use of safety equipment is required. Temperature variation, toxic agents, odors, noise, wetness, machinery, and electrical currents that can cause discomfort will be present. Work hours require some evenings and weekends. Occasionally called upon to work overtime.

Job Duties

1. Sweeps, mops, scrubs, District facilities.
2. Dusts and cleans or polishes chairs, tables, shelves, and other brass, metal, or woodwork including furniture or equipment, sweeps, mops, scrubs, vacuums, buffs and dust floors, hallways, and stairs at District facilities.
3. Washes windows, walls, woodwork.
4. Cleans and sanitizes restrooms: replaces paper and soap products, as needed, cleans mirrors, removes stains or accumulations inside or outside of fixtures.
5. Collects and disposes of refuse.
6. Places hazard warning signs to warn public of possible hazards when appropriate.
7. Cleans sidewalks and outside areas of debris. Shovels or removes snow and ice as needed.
8. Mows lawns, prunes plants and cultivates flowers and shrubbery. Operates equipment as needed, shovels soil, rock, sand and gravel, rakes leaves and performs any other tasks related to maintenance of turf/grass.
9. Operates assigned equipment including trimmers, walk behind mowers, chain saws, riding mowers, pressures washers, floor buffer, water pumps, chemical applicators, snow blower, vacuum cleaner, dump trucks and other maintenance equipment.
10. Operates District vehicles including automatic transmission and manual transmission pickup trucks and tractors.
11. Cleans and maintains interiors and exteriors of the District building facilities. This will include pressure washing, preparation and painting.
12. Lifts, sets, and climbs ladders, including step and extension ladders.
13. Recognizes invasive plant species, sprays with herbicide and/or removes.
14. Cleans and maintains the interiors and exteriors of District pickups, dump trucks, tractors, and other equipment.
15. Installation and removal of swimming pool thermo-covers when required.
16. Proper use of personal safety protection equipment when appropriate, such as eye protection, gloves, chemical and splash suits, and noise protection.
17. Performs ball-field and athletic field marking and maintenance.
18. Assists with special events set up and operations.
19. Performs other tasks as assigned by the Parks Supervisor or Executive Director.