

**Canon City Area Metropolitan  
Recreation and Park District  
575 Ash Street  
Canon City, CO 81212  
(719) 275-1578**

**REGULAR BOARD MEETING MINUTES  
August 9, 2022**

**CALL TO ORDER** The Canon City Area Metropolitan Recreation and Park District Board meeting was called to order at 7:00 p.m. by Treasurer Greg DiRito, in the board meeting room located at 575 Ash Street.

**ROLL CALL**

Board Members:

Present:                   Greg DiRito  
                                  Joel Dudley  
                                  Melissa Smeins

Staff:                     Kyle Horne       Executive Director  
                                  Dawn Green     Finance Director

Attorney:                Dan Slater

Guests:                  Members of the public interested in the dog park  
                                  Tony Adamic

**ACCEPTANCE OF CONSENT AGENDA**

Board member Joel Dudley made a motion, seconded by board member Melissa Smeins to accept the consent agenda as written on the August 9, 2022 regular meeting agenda. Motion carried unanimously, all present voting aye.

**CALL TO THE PUBLIC**

- The dog park survey period has ended. The results of the 160 completed surveys are being compiled and will be presented to the board in September. The group has set up a workday on September 24<sup>th</sup> with volunteers ready to paint the pavilion and do some maintenance on the walking trail. The District will provide the materials needed.

**ORAL AND WRITTEN COMMUNICATIONS**

- Board member Greg DiRito wanted to inform Kyle of drivers doing donuts in the Rouse Park parking lots. Mr. DiRito stated this is a safety issue for other visitors

to the park. Kyle responded that District staff is aware of the issue, and it happens at other District facilities as well. There was discussion on the topic.

## **DISTRICT ADMINISTRATION REPORTS**

Executive Director – Kyle Horne reported:

- Cliff Bender was welcomed as a full-time member of the District’s parks crew.
- Kyle attended a meeting of park and recreation executive directors, and crisis management was one of the topics of discussion. Communication processes need to be put in place to inform the board and staff should an event occur. Kyle is working on a document for the District that addresses this. Recreation trends were another topic of discussion. Continued growth in hiking and gardening are expected as the number of participants in these activities grew during the pandemic. The increased number of hikers has impacted trails by expanding their width and forming community/social trails. Due to the costs associated with the equipment needed for activities such as camping, ATV riding and serious mountain biking, the number of people participating in these activities is expected to decline.
- Kyle is working on an onboarding document to streamline the process for new employees and board members.
- District staff will begin the budget process for 2023 this month.
- The pollinator garden is being installed, and water from the Phelps Ditch will be used to maintain the plants.
- Staff completed registration for the annual SDA conference for those planning to attend the event September 13<sup>th</sup>-15<sup>th</sup>. The regular September board meeting has been moved to September 20<sup>th</sup>. The conference includes sessions on FAMLI and Senate Bill 22-238. Kyle applied for a grant to cover board member Nick Sartori’s attendance through the District’s insurance (Colorado Special Districts Property & Liability Pool).
- Brandon Smith paid for the Rouse Park concession lease for the month of July. He has met the agreed on minimum payment for the lease.
- There was further discussion by the board on trail use. Board member Greg DiRito asked about programming related to hiking. Kyle informed the board that staff is dealing with a washout on the Riverwalk trail in the Mackenzie/Brookside area.

Dan Slater:

- No report

## **UNFINISHED BUSINESS**

- The Recreation District received four proposals for the lighting project at Rouse Park from companies who attended the site visit. District staff members and board member Joel Dudley interviewed all four firms. Kyle stated the interviewees were informed that Black Hills Energy will be donating to the project. It is expected they will drill the holes for the light towers and use a boring machine to send conduit to each tower. Kyle expects to hear a firmer answer on what Black Hills is providing soon. Learning this, the proposals were modified to take this reduction in cost into account. This information was included

in the proposal summarization sheet Kyle provided to the board. Staff recommends the proposal presented by Berwick Electric due to the price (with the District directly paying for the lights), the inclusion of the cost of demolition and removal of the old equipment, the company's experience with stadium lighting and their presentation. Board member Joel Dudley stated factors that influenced his recommendation for Berwick included their attention to detail, the shorter timeline for the project, their experience and willingness to demo and dispose of materials and the suggestion to reduce ongoing electricity costs by eliminating one meter.

Board member Greg DiRito commented by combining meters, the District should be cautious of exceeding 50,000 watts per meter as it increases electricity rates.

Kyle stated the price proposed by Berwick gives the District flexibility with other parts of the project based on the budget for the project. Estimates are being sought from two local businesses for the backstop work. Board member Greg DiRito remarked although he is in favor of doing business locally, the board has to be a steward of the District's finances. By choosing a lower cost option for the lights, more money will be available to put more into the park.

### **RESOLUTION NO. 2022-8**

#### **A RESOLUTION AWARDING A CONTRACT FOR THE INSTALLATION OF A LIGHTING SYSTEM AT ROUSE PARK, RFP 2022-02, TO BERWICK ELECTRIC CO.**

Board member Melissa Smeins made a motion, seconded by board member Joel Dudley to adopt resolution 2022-8. The resolution was adopted with all members present voting aye.

- The pool is getting ready to close for the end of the season as many members of the staff will be returning to school. The last day of weekday use will be August 15<sup>th</sup> as school starts on the 16<sup>th</sup>. The pool will be open on the weekends for the following three weekends. The SUP sessions and open Kayak nights will continue Monday and Thursday evenings respectively. The dog swim is Monday, September 5<sup>th</sup> from 10:00 a.m. to noon. This event marks the end of the pool season.

Additional revenue still needs to be collected from the Piranhas for their use of the pool, and the annual adjustment for Kids Klub use needs to be made.

Kyle was contacted by the Piranhas as they would like to host the state swim meet next year.

District staff had to add a chemical called "Metal Out" to remove the green tint in the water caused by the deterioration of the aging copper piping at the pool. If not treated it can create an algae problem.

Kyle stated the pool will need to be replaced and determining if and when to go to the voters can be discussed during the budget process.

**NEW BUSINESS**

- District staff would like to purchase a trencher as the old one has not worked for some time. Earlier this year the board approved the purchase of a Toro mower, however it will not be available until next year. Staff is proposing to spend \$8,774 to purchase a trencher implement for the District’s Bobcat skid steer. There is also an opportunity to purchase a used diesel-powered chipper with new blades from Mr. Joe Lippis for \$5,000. The District would need to rent one for the upcoming Youth Corps project at an approximate cost of \$4,800. Kyle stated that the chipper would almost pay for itself in one year. Per District policy, the cost of the chipper is under the amount needing board approval. However, board approval is needed to purchase the trencher implement.

Board member Joel Dudley made a motion, seconded by board member Melissa Smeins to purchase the trencher. Motion carried unanimously, all present voting aye.

**ADJOURNMENT**

There being no further business to conduct, Board Treasurer Greg DiRito adjourned the meeting at 7:46 p.m.

Submitted by:

Approved as written or amended:

*/s/ Dawn Green*

*/s/ Nick Sartori*

Dawn Green, Finance Director

Nick Sartori, Meeting Chair