

**Canon City Area Metropolitan
Recreation and Park District
575 Ash Street
Canon City, CO 81212
(719) 275-1578**

**REGULAR BOARD MEETING MINUTES
November 8, 2022**

CALL TO ORDER The Canon City Area Metropolitan Recreation and Park District Board meeting was called to order at 7:00 p.m. by President Nick Sartori, in the board meeting room located at 575 Ash Street.

ROLL CALL

Board Members:

Present: Nick Sartori
Greg DiRito
Brett James
Joel Dudley
Melissa Smeins

Staff: Kyle Horne Executive Director (*Attended via Zoom*)
Dawn Green Finance Director

Attorney: Dan Slater

ACCEPTANCE OF CONSENT AGENDA

Board member Greg DiRito made a motion, seconded by board member Melissa Smeins to accept the consent agenda as written on the November 8, 2022 regular meeting agenda. Motion carried unanimously, all present voting aye.

CALL TO THE PUBLIC

- No citizen addressed the board at this time.

ORAL AND WRITTEN COMMUNICATIONS

- Board member Nick Sartori received a comment about the lack of fencing between the pickleball courts. Board member Greg DiRito complimented the job done at Aftermath, saying he received comments about how cool it was.

DISTRICT ADMINISTRATION REPORTS

Executive Director – Kyle Horne reported:

- Over 2,500 people went through the Aftermath haunted house. The District's final special event of the year is on November 19th – the Turkey Bowl and Turkey Trot. If a board member would like to help, please let Kyle know. Finding officials for the event is difficult.
- Homeless camp cleanups continue in the Schepp Open Space. This work puts a drain on District resources. It took five maintenance people working with sheriff deputies and police one and a half days for this latest job. Another camp has been spotted in John Griffin Regional Park.
- The Mile High Youth Corps completed four weeks of work in John Griffin Regional Park. This was one of the best crews the District has worked with in several years.
- District staff is continuing to work with customers on registering and using Team Sideline. It will be the District's primary communication tool with clients.
- Kyle thanked the staff for their work while he was out of the office.
- The Recreation District's Christmas party will be Saturday December 17th. It will be in the community room and catered by the High School.
- There was discussion on the Activity Guide which was published in the October 18th issue of The Shopper.

Dan Slater:

- Now that the County offices have reopened, projects on hold- the land swap for the trail and the IGA with the County/Sheriff – are back on track.

UNFINISHED BUSINESS

- The Recreation District received bids for the retrofit of the backstop on Field A at Rouse Park to match the one on Field B. The bids came in approximately \$4,000 under what was originally estimated.

RESOLUTION NO. 2022-11

A RESOLUTION AWARDED CONTRACTS FOR THE RETROFIT OF THE ROUSE PARK FIELD A BACKSTOP TO ALPINE FENCING SOLUTIONS LLC AND ROBERTS CONSTRUCTION CANON INC.

Board member Nick Sartori made a motion, seconded by board member Joel Dudley to adopt resolution 2022-11 as amended by putting “Roberts Construction Canon Inc” in place of “Brookside Concrete”. The resolution was adopted with all members present voting aye.

- District staff reviewed the proposals for the shade structures at Rouse Park. The shade structure behind Field A may be removed from the project as it would be difficult for maintenance vehicles to enter the area. There is no shade structure on Field B, so the fields would match, and it would reduce the cost of the project. District staff are meeting with representatives of four of the companies which submitted proposals tomorrow - Churchich Recreation, PlayWell, Star Playgrounds and Recreation Plus, and will have a better recommendation for the board after those meetings. The proposal from Altitude Recreation was eliminated as they did not propose using hip cantilever shades. Kyle would like to set up a special board meeting via Zoom on November 15th to potentially award a contract.

The board discussed the proposals and the project. The discussion included the ability to cover the grandstand on Field B, tree removal in the area where the metal shade structure will go, the need to redo the parking lot (paving/stripping, chip sealing, parking curbs) and the possibility of using the concession stand as an anchor point for one of the shades.

- Copies of the list of District goals for 2023 was included in the board packets. The board reviewed and discussed the list. The board agreed with them as listed.

NEW BUSINESS

- The Public Hearing on the Recreation District’s proposed 2023 Budget was opened at 7:55 p.m. There were no comments from the public and the hearing was closed at 7:56 p.m.
- The lease of the residence at Pathfinder Regional Park with the current renter needs to be renewed. The monthly lease amount will increase to \$1,000. Kyle met with the renter at the house and stated that although maintenance work will be needed when the current renter leaves, there is nothing that is needed at this time to remain in the home. Copies of the lease were included in the board packets. Board members discussed the locking and opening of the gates at Pathfinder Park which was part of the lease agreement in the past.

RESOLUTION NO. 2022-12

**A RESOLUTION APPROVING A RESIDENTIAL LEASE FOR THE
RESIDENCE AT PATHFINDER REGIONAL PARK**

Board member Greg DiRito made a motion, seconded by board member Nick Sartori to adopt resolution 2022-12. The resolution was adopted with all members present voting aye.

- The board discussed the Executive Director’s annual evaluation process. It will consist of individual board members meeting with department heads. Brett James will meet with Devin Everhart, Melissa Smeins with Dawn Green and Greg DiRito with Tawny McCall. Each board member will complete an evaluation form. Board member Nick Sartori will compile the responses.

ADJOURNMENT

There being no further business to conduct, Board President Nick Sartori adjourned the meeting at 8:07 p.m.

Submitted by:

/s/ Dawn Green
Dawn Green, Finance Director

Approved as written or amended:

/s/ Nick Sartori
Nick Sartori, Meeting Chair