

**Canon City Area Metropolitan  
Recreation and Park District  
575 Ash Street  
Canon City, CO 81212  
(719) 275-1578**

**REGULAR BOARD MEETING MINUTES  
February 13, 2024**

**CALL TO ORDER** The Canon City Area Metropolitan Recreation and Park District Board meeting was called to order at 7:01 p.m. by Board President, Nick Sartori, in the board meeting room located at 575 Ash Street.

**ROLL CALL**

Board Members:

Present: Nick Sartori  
Joel Dudley  
Melissa Smeins (*remotely via Teams*)  
Cooper Trahern  
Andrew Palmasano

Staff: Kyle Horne Executive Director  
Dawn Green Finance Director

Attorney: Dan Slater

Guests: Citizens for a Pool Representative

**ACCEPTANCE OF CONSENT AGENDA**

Board member Joel Dudley made a motion, seconded by board member Cooper Trahern to accept the consent agenda as written on the February 13, 2024 regular meeting agenda. Motion carried unanimously, all present voting aye.

**CALL TO THE PUBLIC**

- None

## **ORAL AND WRITTEN COMMUNICATIONS**

- Board member Joel Dudley commented that he and his family have been playing Pokémon Go on the Arkansas Riverwalk and complimented the trail.

## **DISTRICT ADMINISTRATION REPORTS**

Executive Director – Kyle Horne reported:

- Through the Colorado Special District Association legislative briefings, Staff are monitoring the Colorado State Legislature’s work this session. Two proposed bills deal with keeping children safe in youth sports. Kyle stated it is important to do due diligence to keep bad actors out, but these bills would require more robust background checks that would increase the cost. One would require the background check to be nationwide and the other would require CPR-First Aid certification. Four to five hours of training would be needed to complete this certification. These changes would make it more difficult to find volunteer coaches and increase the cost of compliance from \$23 to approximately \$120 per coach. Kyle characterized these proposed bills as an “unfunded mandate.” The Property Tax Commission is doing a listening tour through the state. Their next stop is this Thursday in Colorado Springs. Ann Terry from the Special District Association is on the commission. During their tour they are hearing from people who would like to move away from a statewide model for determining property assessment to a county-centric model. Their report is due in March.
- In 3-Rock Engineering’s plans for the lean-to to be constructed for equipment storage, six poles from the ropes course will be repurposed for the structure. The firm would like the entire rock wall at the course and will remove it if the District donates it to them. Board member Joel Dudley stated he may have some metal which can be used for the lean-to’s roof.
- Kyle Logan from Logan Associates was here in January to complete the District’s annual audit. He acknowledged the finance staff’s work to prepare for the audit and will report to the board in May.
- New email accounts have been set up for the board members, and Kyle is working with Second 61 to improve the network. The District’s new website was launched on January 31<sup>st</sup>. It is 100% accessible.
- Registration for upcoming programs is strong. There are 12 teams signed up for adult basketball. Youth soccer has 450 registered and there are 24 teams in adult volleyball. With Harrison School’s gym floor damage issue and the most likely need for its replacement, the District will be using Canon City Middle School from 9:00 am to 10 pm on Sundays. Kyle complimented the school district’s communication on this issue and staff members Tawny McCall and Cody Bennett for pivoting to keep the programs running.
- Kyle, Dawn Green and Devin Everhart are working on plans to improve the dog park and gathering needed information to apply for an El Pomar grant. Improvements include creating a small dog area and updating equipment and signage. This is a popular park and as Kyle stated the District “needs to show it some love.”

Dan Slater:

- Dan Slater had no report.

## **UNFINISHED BUSINESS**

- In the board packets were copies of the draft rental information and application for the house at Pathfinder Park. It includes requiring a background and credit check, and an application fee. Attorney Dan Slater stated that a new Colorado Law allows potential renters to submit their own reports and if they do, a rental application fee cannot be charged. Kyle showed the board photos of the house when the renter left and the work that the Parks crew has been doing to get the house ready. Flooring will be one of the last items to complete. Board members discussed the application, rental requirements and monthly rent. The discussion included whether to allow pets, requiring a pet deposit or increasing the monthly rent and putting pet questions on the application. Because the house is adjacent to the park, its location will most likely attract pet owners and pets will be considered. Before deciding on the rent to be charged, board members would like to see what the house looks like finished and review the rental market.

- The public meeting for the pool feasibility study is February 28<sup>th</sup> at 5:30 p.m. at CCMS (Canon City Middle School). Board members are encouraged to attend. The consultants are doing a presentation, followed by a Q & A session. The website for the feasibility study will be launched. It includes a survey to gauge what the community wants in a facility.

On February 29<sup>th</sup> five stakeholder group meetings will be hosted. Approximately 40 people from the community will be invited to attend the sessions.

Kyle showed the board a concept of the layout of a new facility that would expand across 12<sup>th</sup> street and include a parking area on the high school property. This was discussed at a meeting with the School District, which expressed an interest in working with the Recreation District and the City on this project.

## **NEW BUSINESS**

- The intergovernmental agreement (IGA) with the City regarding the pool feasibility study needs to be updated so that the City can sign over the funds received from the El Pomar grant to the Recreation District.

### **RESOLUTION NO. 2024-7**

#### **A RESOLUTION AUTHORIZING ENTRY INTO AN AMENDMENT TO THE INTERGOVERNMENTAL AGREEMENT WITH THE CITY OF CAÑON CITY FOR A POOL FEASIBILITY STUDY**

Board member Cooper Trahern made a motion, seconded by board member Joel Dudley to adopt Resolution 2024-7. The resolution was adopted with all members present voting aye.

- The purchase of a Toro mower was included in the 2024 budget. It is scheduled to be delivered in February. It will be used at Rouse Park.

Board member Nick Sartori made a motion, seconded by board member Cooper Trahern to approve the purchase of the Toro mower. Motion carried unanimously, all present voting aye.

- The purchase of a Turf Tank was included in the 2024 Programs Activity Fund budget. The amount budgeted was \$45,000, but the equipment invoice includes \$1,700 for software and implementation, bringing the total to \$46,700. The turf tank automates field striping, saving numerous man hours.

Board member Cooper Trahern made a motion, seconded by board member Joel Dudley to approve the purchase of the Turf Tank. Motion carried unanimously, all present voting aye.

### **ADJOURNMENT**

There being no further business to conduct, Board Chairman Nick Sartori adjourned the meeting at 8:11 p.m.

Submitted by:

*/s/ Dawn Green*  
Dawn Green, Finance Director

Approved as written or amended:

*/s/ Nick Sartori*  
Nick Sartori, Meeting Chair