

**Canon City Area Metropolitan
Recreation and Park District
575 Ash Street
Canon City, CO 81212
(719) 275-1578**

**REGULAR BOARD MEETING MINUTES
June 8, 2021**

CALL TO ORDER The Canon City Area Metropolitan Recreation and Park District Board meeting was called to order at 7:04 p.m. by Board Chairman, Jim Johnson, in the board meeting room located at 575 Ash Street.

ROLL CALL

Board Members:

Present: Jim Johnson
Mike Sallie
Nick Sartori
Greg DiRito (*arrived 7:26 p.m.*)
Brett James

Staff: Kyle Horne Executive Director
Dawn Green Finance Director

Attorney: Dan Slater

ACCEPTANCE OF CONSENT AGENDA

Board member Jim Johnson made a motion, seconded by board member Nick Sartori to accept the consent agenda as written on the June 8, 2021 regular meeting agenda. Motion carried unanimously, all present voting aye.

CALL TO THE PUBLIC

- No member present.

ORAL AND WRITTEN COMMUNICATIONS

- Board member Nick Sartori attended opening day of youth baseball and commented that it was organized and went well.

DISTRICT ADMINISTRATION REPORTS

Executive Director – Kyle Horne reported:

- He spoke to Luke Javernick and the grant application for the river lab was not awarded. There is an option to repackage the grant and submit it for another cycle. Mr. Javernick would like to know if the Recreation District Board would be willing to roll over the pledged matching funds to a Fishing is Fun grant. After a short discussion, the Board requested more information on the project before making a decision.
- Kyle thanked the City of Canon City, which donated the following equipment to the Recreation District: Ford F350 truck with hoist and utility boxes; an air compressor and three hustler mowers. With additional mowers to place in service, the District can reserve its older equipment to use on rougher terrain such as along the trails and in the dog park.
- The beneficiary of service component of the 110% cost recovery project was completed based on input from staff and board members. In this phase, the District's services and programs were placed on a continuum from those serving the common good to those that are more individualized. The next step is to set cost recovery goals. Setting the goals may lead to a change in fees charged by the District, with rental fees used as an example. The board had a general discussion about the project and the levels the District subsidizes its activities.
- The stadium lights on Field B at Rouse Park have been repaired.
- The District is still seeking to fill seasonal maintenance positions. A member of the parks crew is out with an injury and the other staff members are working hard to get everything done.
- Highlights from the staff reports include increased registration numbers, except for youth volleyball. Kids Klub had 75 attendees today and over 130 children are registered for Track & Field. Due to high demand an additional session of Sporties for Shorties was added, and adult sand volleyball sold out.

Dan Slater:

- Dan Slater had no report.

UNFINISHED BUSINESS

- The board received an updated copy of the Black Hills Easement. The Fremont Sanitation District requested some minor modifications, and attorney Dan Slater noticed an error in the Recreation District's name.

RESOLUTION NO. 2021-6

A RESOLUTION AUTHORIZING ENTRY INTO AN EASEMENT AGREEMENT WITH BLACK HILLS COLORADO ELECTRIC LLC

Board member Mike Sallie made a motion, seconded by board member Greg DiRito to adopt Resolution 2021-6. Motion carried unanimously, all present voting aye.

- A copy of the draft public opinion survey received from Paul Hanley regarding a mill levy ask for a recreation center was shared with the board. The board also received a copy of the planning update Q & A.
Kyle also informed the board about state legislation, Senate Bill 293 and Initiative 27, which will impact property tax assessment rates. In response to the repeal of the Gallagher Amendment, the senate bill will reduce the assessment rates across the board. Within the metro areas, increasing property values may help make up the difference in tax revenue, but that may be more difficult in rural areas.
With this proposed legislation and its potential impact, the Board discussed how to poll for a mill levy question to cover operations. Originally it was at 3 mills, now Todd Snidow suggested polling at 3.5 mills. Mr. Snidow will be at the board meeting on June 22nd to discuss the numbers.
The board discussed the mill levy ask and agreed to 3.5 mills for the survey.
Kyle encouraged the board members to read up on Senate Bill 293 and Initiative 27.

NEW BUSINESS

- The current Recreation District policy concerning comp time states that employees cannot compile more than 16 hours. Due to the increasing FLSA exempt salary levels, the number of staff members who do not accrue comp time is fewer. Certain members of the programs staff are now no longer exempt and there are certain times of the year where having more than 40 hours in a week is common based on programming levels. There are certain events where hours over 40 per week are paid out.
The maintenance crew is now down to five staff members and work still has to get done.
Kyle would like to review the policy to make sure that the District is taking care of the employees, but also that they are using their time efficiently.
The board discussed comp time policy, including comparing it to policies in place at their work sites and the need to follow labor laws.
Attorney Dan Slater will review the rules and District staff will work on a draft update to the policy.
- Devin Everhart and some of the maintenance staff were able to try out the grader implement for the District's Bobcat skid steer. They believe it is a good option for some of the grading needs of the District (such as along the trails) and recommend its purchase. The District has spent \$32,000 of its \$50,000 budget line for equipment by purchasing a backhoe. With a municipal discount, the grader implement, which is proprietary to Bobcat, is \$9,073.00.
The board agreed to its purchase.

ADJOURNMENT

There being no further business to conduct, Board Chairman Jim Johnson adjourned the meeting at 8:16 p.m.

Submitted by:

/s/ Dawn Green

Dawn Green, Finance Director

Approved as written or amended:

/s/ J. Johnson

Jim Johnson, Meeting Chair